Streamlining Grants Management
For Local Governments and Non Profits

National Grants Partnership
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The Reporting Quagmire

- FederalReporting.gov
- Bjaperformancemeasures.org
- SF 424 and SF 425
- FFATA
- IDIS, HMIS
- SF 4710, SF 272, and SF 2516
- Grants.gov
- FEDCONNECT
- Annual Action Plan and CAPER
- Special Reports and Surveys
- Environmental Reports
- State and Private Funders’ Reports
- Foundation Reports
- PAPRS
- ACH
Impact of Quagmire

- Minimal Access for Small Towns, Cities, and Non-Profits
- Stress on Current Staff
- Project Delays/Failures
- Inaccurate Reports
- Management Frustrations
- Major Audit Findings
- Loss/Repayment of Grant Funds
Streamlining Grants Management

- The Need for Standardization
  - Terms and Definitions
  - Data Elements
  - Forms
  - Performance Measures
  - Reporting Periods
  - Report Formats
  - Systems (Software/Hardware)
  - Streamlining Grants Management
The Team

The “Pilot Project”
- American Association of Grant Professionals (Lead)
- NGP (Sponsors)
- J. Buggs, Project Director
- MD Governor’s Grants Office, City of Bowie, UCAP
- Streamlink, et. al. (Software Development Partners)
- Bill Levis (Urban Institute), Advisor
- Eric Brenner (MD Governor’s Grants Office)
- Cornelia Chebinou (NASACT), Advisor
Grant Administration

- Planning/Debate/Direction (Policy)
- Research/Development/Consensus
- Proposal Dev/Filing/Confirmation
- Project & Grant Management
- Reporting/Dispute Res./Evaluation
- Regulations/Statutes/Training
- Record Mgmt/Monitoring/Audits
MD GOVERNOR’S GRANTS OFFICE
(MD Department of Housing & Community Development)
United Communities Against Poverty (UCAP)
City of Bowie Maryland

Mayor --- City Council

City Manager

Public Works --- Community Services --- Parks & Grounds --- Police Department

Information Technology --- Planning --- Economic Development

Grants Office, Clerk, Public Information, Special Projects

Multiple Projects, Grants, & Funding Streams

Multiple Reports (Internal & External)
Grant Reporting Requirements

Governor -> City Officials

Board of Directors

Team Members (MD DHCD, Bowls: UCAP)

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Federal -> State -> Local

Foundations -> Private Entities

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Weekly -> Monthly -> Quarterly -> Annual -> Special
Project Timeline

- Concept Development – Completed
- Strategic Alliances – Completed
- Project Mgmt Structure – Completed
- Participant Orientation – In Progress
- Participant Surveys and Evaluations – 11/10
- Agencies, Forms, Terms, Definitions, Standards – 12/10
- Requirements Analysis (Data, Systems, Training, Development, etc.) – 2/11
- Systems Development & Testing – 4/11
- Participant Training on New Systems – 5/11
- Full Deployment and Final Testing – 7/11 – 9/11
- Final Report – 10/11
Streamlining Grants Management for Municipalities and Non-Profits Must Work Because the Alternative is the Continuing Decline in the Provision of Critical Goods and Services to Millions of Americans Who Rely on These Local, Community-based Partners!

J. Buggs